

AT&T Switched Ethernet (ASE) Ordering Process

Add a New UNI Port to an Existing Multipoint EVC

Scenario

You (Rick Milller from ABC Telecom) submitted a request to create a new standalone port for your customer (Data Systems) and you just received the below Firm Order Confirmation (FOC).

The screenshot displays the AT&T CAFE Common Access Front End interface. The header includes the AT&T logo, the title "CAFE Common Access Front End", and navigation links like "logoff | help | glossary | main menu". Below the header, there's a "Feedback ASR CN" section with fields for CCNA, ICSC, REQ TYP, PON, ASR_NO, ACT, and VER. The main content is divided into sections: SECTION 1 (SPA, AP_REP, EC VER, RT, AP_REP_TEL, PIA, INIT, TEST, CD_SENT, EMAIL, PROVINT, PROJECT, CNO), SECTION 2 (APP, NFR, SECLOC, FCDLRD, RTI, SRN, EBD, ECSPC, CIWBAN, DLRD, BAN, FDLRD, FDD, CDLRD, SWC, FNI, PTD, SC, DD), and Circuit Section (ECCKT, FCKT, CKR, CKR1, ORD, SSWC, NHN, HBAN, TRN, LEGNUM, FORD, TSC, REFNUM, NK, TCIC, CRO, TRKQTY, ASG, DTN). A table at the bottom shows "Service Order Status Information" with a completion date. The interface is styled with a blue and white color scheme.

Service Order Status Information	Completion Date
C897456	

You have an existing Multipoint (MTP) EVC configuration and need to add a new user (Stargate Technologies) to it.

For this example, the new user will have a Port-Based configuration.



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Scenario

You (ABC Telecom) have an existing Multi-Point (MTP) EVC configuration and need to add a new user (Stargate Technologies) to it. The new user will have a Port-Based configuration.

Steps

#	Description	Example
1	Log in to CAFE .	
2	On the Create ASR page, populate the following fields: As Request Type This identifies the type of service being requested. Select Ethernet Virtual Connection - Standalone (REQTYP = S) . The S stands for Special Access. Click Continue .	Ethernet Virtual Connection - Standalone (REQTYP = S)
3	On the Administrative Section , populate the following fields: PON (Purchase Order Number) Any unique number you choose to use for your company's internal records. Up to 16 alpha/numeric characters. ICSC (Interexchange Customer Service Center) Four-character code associated to the state where the port will be established. Note: The ICSC code needs to match the first RUID (Related UNI Identifier) field on this EVC request. For example, if RUID #1 is in Atlanta and RUID #2 is in Dallas, then select SB01 (GA). DDD (Desired Due Date) Choose the date you are expecting for service turn-up. AT&T will meet this date if possible, if not, a new date will be given. PROJECT (Project Number) Optional field to identify AT&T Managed project associated to this request. Your AT&T Account Team will notify you of this number.	N323EVCCHANGE SB01 - GA May 15 2018



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Steps (continued)

#	Description	Example
	CNO (Case Number) A tracking number related to a special provisioning arrangement inquiry. Enter ZZZZZZZZZZZZZZ unless otherwise instructed.	ZZZZZZZZZZZZZZ (12 Zs)
	REQTYP (Requisition Type) The second field of REQTYP further identifies the type of service being requested. Always select D - Manual/Mechanized .	D - Manual/Mechanized
	ACT (Activity) Identifies the type of activity being requested for the service request. Select C - Change or modification to an existing service as the activity type.	C - Change or modification to an existing service
	RTR (Response Type Requested) Identifies the type of confirmation response you are requesting. Always enter F - FOC Only .	F - FOC Only
	CUST (Customer Name) Identifies the name of the company issuing this request.	ABC Telecom
	PIU (Percentage Interstate Usage) Identifies the expected percentage of interstate usage to be carried on the circuit. Always place value of 100 .	100
	QTY (Quantity) Identifies the number of ports you are requesting. Always enter 0000001 .	0000001
	BAN (Billing Account Number) Identifies the billing account to which the recurring and non-recurring charges will be billed. The BAN needs to be provided by your AT&T Account Manager.	123 N25-1000 (same as port BAN)

Note: Do not remove spaces and dashes. Do not place the letters N or E in this field, the actual BAN number needs to be populated.



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Steps (continued)

#	Description	Example
	<p>REMARKS</p> <p>A comment area which can be used to expand upon or clarify other information for this service request.</p> <p>Click Continue.</p>	<p>Adding new end-user (Stargate) to MTP EVC.</p>
3	<p>On the Bill Section, populate the following fields:</p> <p>BILLNM (Billing Name) Identifies the name of company where the bill will be sent.</p> <p>ACNA (Access Customer Name Abbreviation) The abbreviated name of the company to which the bill is to be sent. Needs to be same as the ACNA on the contract.</p> <p>FUSF (Federal Universal Service Fee) Identifies if the service being ordered should be either exempted or non-exempted from the Federal Universal Service Fee. Enter E for Exempt and N for Non-Exempt.</p>	<p>ABC Telecom</p> <p>XXX</p> <p>N - Non-Exempt Federal Universal Service Fee (same as port FUSF)</p>
4	<p>On the Contact Section, populate the following fields:</p> <p>INIT (Request Initiator) Identifies the name of the person who initiated this request.</p> <p>TEL NO Enter the requester initiator's phone number.</p> <p>DSGCON (DESIGN/ENGINEERING CONTACT) Identifies the names of the design and engineering contact.</p> <p>TEL NO Enter the design/engineering contact's phone number.</p>	<p>Rick Miller</p> <p>770-454-4444</p> <p>Rick Miller</p> <p>770-454-4444</p>



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Steps (continued)

#	Description	Example
	IMPCON (Implementation Contact) Identifies the name of the employee or office that is responsible for implementation control at the end-customer's location.	Rick Miller
	TEL NO Enter the implementation contact's phone number. Click Continue .	770-454-4444
5	On the Firm Order page, populate the following fields: NC (Network-Channel Code) Identifies the customer's circuit configuration type: <ul style="list-style-type: none">• VLP- = Virtual LAN Point-to-Point (P2P)• VLM- = Virtual LAN Multi-point (MTP) ICSC (Interexchange Customer Service Center) Four-character code associated to the state where the port will be established. Click Validate NC . If you get a successful transaction status, click Continue .	VLM- (Don't forget the dash at the end) SB01 - GA
6	On the Ethernet Virtual Connection Detail Section , populate: EVCID (Ethernet Virtual Connect Identifier) Identifies the provider/carrier assigned ethernet virtual connection identifier. Found in the VCID field of the ASR that created the EVC. (for support contact AT&T Account Team) NUT (Number of Terminations) Identifies the number of EVC UNI terminations on the ASR. Valid entires: 01-20. The total number of UREFs must equal the value of NUT. Click Continue .	38/VLXT/654321//SB 01



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Steps (continued)

#	Description	Example
6	On the UNI Mapping Detail Section , populate the following fields:	
	UREF (UNI Reference Number) A unique reference number associated to each EVC UNI termination point.	01 (populated by default)
	UACT (UNI Activity Indicator) Identifies the activity that is taking place at this UNI termination point. (N- New, C - Change, D - Disconnect, K- Cancel, R - Record Activity)	N
	NCI (Network Channel Interface Code) Identifies the interface characteristics on the circuit at the Access Carrier Termination Location (ACTL) or primary location. <ul style="list-style-type: none">• Port-Based - 02VLN.A2 (transports tagged & untagged traffic)• VLAN-Based - 02VLN.V (CE-VLAN field must be populated)	02VLN.A2
	Note: Refer to the ASE Business Service Guide for details.	
	EVCSPP (Ethernet Virtual Connection Switch Point) Identifies the Ethernet Switching Point (ESP) in CLLI code format at the UNI termination point. Retrieve from ESP field in FOC (see page 1 of this guide).	MRTTJANA3FW
	RUID (Related UNI Identifier) Identifies the termination point's related Circuit ID for which the EVC activity is requested. Retrieve from ECCKT field in FOC (see page 1 of this guide). Ensure you use slashes and no spaces.	38/KQGN/123456//SB
	LREF (Level of Service Reference) Identifies the reference number associated to the level of service mapping configuration requested. Always enter 1.	1
	LOSACT (Level of Service Activity Indicator) Identifies the activity for the level of service at the UNI termination occurrence. Enter N - New, C - Change, K - Cancel, D - Disconnect.	N



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Steps (continued)

#	Description	Example
	SPEC (Service and Product Enhancement Code) Identifies the Class of Service (CoS) and number of MAC addresses.	OEMAR1
	BDW (CIR Bandwidth) Identifies the average rate in bits per second (bps). The M at the end of the value indicates Mega (M) bits per second (bps).	100M

Note: EVC CIR cannot exceed 1G without prior approval. Point-to-Point (P2P) EVC requires same bandwidth on both ports. Multi-Point (MTP) EVC does not require same bandwidth. Total EVC CIR bandwidth cannot exceed the UNI CIR value.

Click **Continue**.

- Click **Continue** to submit your ASR to EXACT.
- On the **ASR Confirmation** page, you will get the **ASR successfully submitted message**.

This screen confirms your request to change an Ethernet Virtual Circuit has been submitted to the Service Center.



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Order Status

We recommend you check your order status every 24 hours by logging into the CAFE Site (if you are already logged in, click **mainmenu** in the upper right corner of the site to refresh)

Status Type	Description
PARTIAL	You started the request but have not yet submitted it to the Service Center.
RECEIVED	Request has been received by Center, order is pending.
CLARIFICATION	Request has been received by Center, but you need to clarify something. Click on the status to open a window displaying the details.
JEOPARDY	Request has been received by Center, but there are major issues with your request. Click on the status to open a window displaying the details.
CONFIRMED	The Firm Order Confirmation (FOC) information is now available. Highlight the confirmed ASR from the main menu, and then click "View Feedback".
COMPLETED	All work has been completed.
SUPP IN PROGRESS	A change request has been started, but not yet completed.
SUPP RECEIVED	A change request has been received, order is pending.

Note: You need to manually check status, an e-mail alert will not be sent.

Note: For support, contact AT&T Access Ordering Helpdesk (Phone: 214-268-1399)

Confirmation Feedback

Once your request is completed by the Service Center (**CONFIRMED** status), you will receive a Firm Order Confirmation (FOC) for your new EVC configuration.

To access the feedback screen, highlight the confirmed ASR from the main menu, and then click "View Feedback".

